



SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment, Department of Disability Affairs, Govt. of India)
OLATPUR, Post: BAIROI, Dist-CUTTACK-754 010, Odisha.

Ref. No. AD 6B 10

Dated.02.03.2015

VACANCY NOTICE

SVNIRTAR requires the following post on DEPUTATION basis for three year. If required, service period may be extended.

Sl. No.	Name of the Post	No. of Posts	Age	Pay Scale	Qualification & Experience
01	Accounts Officer	01	Maximum 56 years	PB- Rs.15, 600- 39,100/- + Grade Pay: Rs.5, 400/-.	Degree in Commerce or Degree in any discipline with S.A.S. Certificate. Desirable:- Membership of the Institute of Chartered Accounts/Cost Accountant. Experience:- 5 yrs. Experience in the Accounts Department of Government/Autonomous Bodies/Public Sector Undertaking.

Interested candidates may submit their applications as per prescribed proforma which can be downloaded from the website www.svnirtar.nic.in along with a passport size photograph, attested copies of certificates and mark sheets in support of their age, educational qualification and experience, etc. Applications received in other format will be summarily rejected. Detail terms & conditions may be followed from the website of the Institute.

Director

Copy to: 1. Main Notice Board (Adman. Block)
2. Website of the Institute.



SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION
TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment, Govt. of India)
Olatpur, P.O.-Bairoi, Dist-Cuttack, Odisha-754010.

Ref. No.: AD 6B 10

Dated: 02.03.2015

Applications invited in prescribed pro-forma from eligible officers of Central/State Government/Autonomous Bodies/PSU for filling up the deputation vacancy post of Accounts Officer at SVNIRTAR, Olatpur on deputation basis for three years. The essential qualification, experience etc. required for this post is as under:

- 1. Accounts Officer** : No. of post: 01 (UR)
Pay Scale : PB-Rs.15, 600-39,100/- + Grade Pay: Rs.5, 400/-.
Qualification : Degree in Commerce or Degree in any discipline with S.A.S. Certificate.
Desirable : Membership of the Institute of Chartered Accounts/Cost Accountant.
Experience : 5yrs. experience in the Accounts Department of Government/Autonomous Body Public Undertaking.
Age : Maximum of 56 years as on the last date of receipt of application.

Other Terms: Selected candidates will be initially posted at SVNIRTAR, Olatpur, Cuttack, Odisha. However, they are liable to be transferred to anywhere in India. The post carries other allowances as per rules of Central Government. Candidates already in service (Govt./Quasi Govt./PSU/Autonomous Bodies) must apply through proper channel.

Interested candidates may submit their applications as per prescribed proforma which can be downloaded from the website www.svnirtar.nic.in along with a passport size photograph, attested copies of certificates and mark sheets in support of their age, educational qualification and experience, etc. Applications received in other format will be summarily rejected.

The envelope containing the application should be superscribed "Application for the post of _____ on Deputation basis". While forwarding their application, it may be ensured that the particulars of the candidate are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against candidate concerned. Applications without Vigilance clearance and attested copies of CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under DOPT ON No. 6/8/2009-Estt.(Pay-II) dated- 17.06.2010 as amended from time to time.

Completed applications should reach "**THE DIRECTOR, SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH, Olatpur, Post: Bairoi, Dist.: Cuttack, Odisha, Pin: 754010** within 15 days from the date of publication of this advertisement.

DIRECTOR



**SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION
TRAINING AND RESEARCH,**
(Ministry of Social Justice & Empowerment, Govt. of India)
OLATPUR, POST: BAIROI, DIST: CUTTACK, ODISHA PIN: 754 010.

APPLICATION FORMAT

Affix recent
passport size
colour
photograph

1. Name of the post applied for (in Block Letters):
2. Name of the Applicant (in Block Letters) :
3. Father/Husband's name (in Block Letters) :
4. Date of Birth :
5. Gender (Male/Female) :
6. Nationality :
7. Category (SC/ST/OBC/GEN/PH) :
8. Permanent Address (in Block Letters) :

At-

P.O. -

P. S. -

Dist-

PIN Code- , State-

Phone No/Mobile No-

9. Address for Correspondence (in Block Letters):

At-

P. O. -

P.S. -

Dist. -

PIN Code- , State-

Phone No/Mobile No-

Email Id-

10. Educational/Technical qualification (in chronological order):

Exam. Passed	Board/University	Subject taken	Year of passing	Division	% of marks

11. Experience (reverse chronological order):

Name & Address of the organization	Designation	Areas of work	Period		Salary drawn (Pay Scale, basic etc.)	Reason for leaving
			From	To		

Declaration:

I hereby declare that all statements made in the application are true to the best of my knowledge, belief and based on records.

Full signature of the applicant

Date :

Place :

- No. of enclosures: 1.
2.
3.
4.